

PROGRAM REVIEW APPEAL PROCESS

1. If a chair opts to appeal any part of the Provost's Office Preliminary Recommendation, they must submit a [Notice of Intent to Appeal](#) by Friday, April 19, 2024.
2. Any chair who files a Notice of Intent to Appeal will receive notification at least three business days in advance of when the Program Review Appeal Committee hearing for their program will be scheduled. Most hearings will occur on either April 25 or 26, 2024.
3. To ensure a broad-based representation, the Provost's Office will establish a Program Review Appeal Committee specific for each unit. As specified in Board of Governor's Rule 2.2, members will include the vice provost, the associate provost for undergraduate education, the program review officer, an administrative representative from program's home college, two representatives from dean's offices outside of the program's home college, and the Faculty Assembly chair or designee from the program's home college.
4. The chair, school/division director, or faculty member who filed the Notice of Intent to Appeal must submit the [Program Reveal Appeal Form](#), which contains any additional information or data they wish the Program Review Appeal Committee to consider, at least two business days in advance of the hearing.
5. During the appeal hearing, the unit's representative is given **30 minutes** to present the substance of their appeal and **15 minutes** to address questions from the Program Review Appeal Committee.
6. The Program Review Appeal Committee will then deliberate and vote to accept or change the Provost's Office Preliminary Recommendation. The program review officer tallies the votes, informs the Program Review Appeal Committee of the results, and communicates the results to the campus leadership and chair within three business days following the hearing.
7. If the appeal is denied, the original recommendation will be presented to the Board of Governors for a vote on June 21. If the appeal is granted, the Program Review Appeal Committee may provide a new recommendation to the campus leadership. This new recommendation would also go to the Board of Governors for a vote.
8. All decisions made by the Program Review Appeal Committee are final.